



ADMS Academic Integrity Policy

Purpose

The purpose of the academic honesty policy is to inform students, parents/guardians, and staff of their roles and responsibilities.

Philosophy

Academic honesty is a set of values that promote personal integrity and good practice in teaching, learning and assessment. At Alice Deal Middle School, we are committed to guiding students in becoming principled individuals with a high degree of academic honesty. The school community must work collaboratively, especially using the specialties of the media center specialist, to create a school culture that develops the skills necessary to guide students in becoming knowledgeable inquirers capable of communicating effectively with integrity.

Academic Dishonesty in the MYP Includes:

Cheating. This is defined as obtaining or attempting to obtain, or aiding another to obtain credit for work, or any improvement in evaluation of performance, by any dishonest or deceptive means. This includes the inappropriate use of technology.

Plagiarism. This is defined as the use of the ideas or work of another person, such as copying language from a book or electronic document without source citation.

Collusion. This is defined as helping another person cheat, such as allowing another student to copy your work.

General Guidelines for Academic Integrity of Student Work

Academically Honest Students:

Do

- His/her/their own work
- Acknowledge help from parents, other students, and friends
- Acknowledge the source of direct quotations
- Acknowledge information taken from books, databases, the Internet, and the use of someone else's intellectual property
- Acknowledge reference materials in a bibliography or the use of citations
- Know what constitutes cheating and abides by the rules

Do Not (Unless allowed by the teacher)

- Use notes, or unapproved technology, during a task
- Copy another student's responses during a task

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- Allow other students to copy their responses during a task
- Communicate with other students during a task
- Copy homework from another student
- Submit someone else's work product as their own
- Allow another student to turn in your work as their own
- Submit research assignments without proper citation or a bibliography
- Have unapproved tabs open during an assessment
- Use ChatGPT or other AI to complete assignments

ChatGPT and the use of other AI

When working on assignments and assessments, it is imperative that students always do their own work. Just like other online sites, ChatGPT is another source but must be properly cited when used. Failure to properly cite sources is considered plagiarism. As an IB MYP school, teachers at Alice Deal work to create assignments that require students to think, work collaboratively, and write about personal experiences, news events, or local issues that they care about as a way demonstrate original thought.

The Alice Deal Middle School faculty agrees to instruct students in:

- The development of Approaches to Learning communication and research skills
- The meaning of intellectual property, cheating, plagiarism, and collusion
- Paraphrasing and adaptation of source material
- The relevant use of direct quotations and citations
- Ways to acknowledge sources informally, in writing and speech
- The preparation of bibliographies, and citation of resources
- The appropriate use of technology in various academic settings

The students of Alice Deal Middle School will:

- His/her/their own work
- Acknowledge help from parents, other students, and friends
- Acknowledge the source of direct quotations
- Acknowledge information taken from books, databases, the Internet, and the use of someone else's intellectual property
- Acknowledge reference materials in a bibliography or the use of citations
- Know what constitutes cheating and abides by the rules

The parents/guardians of students at Alice Deal Middle School will:

- Understand Alice Deal's approach to academic integrity
- Support student growth in research skills

Consequences

- The first incident of academic dishonesty will result in parents receiving written notification and the student redoing the assignment with a grade calculation penalty (63%). A copy of the written notification will be given to the grade level assistant principal and grade level dean.

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- In the event of additional instances of academic dishonesty, the assignment will not be graded and receive a WS (50%). In addition, parents will be asked to attend a meeting with the student's team teachers, grade level assistant principal, and the grade level dean. The team will determine if there was a clear attempt to deceive on the part of the student. Based on the determination of the team a range of consequences may include but are not limited to requiring the student to redo the assignment, receiving a grade of WS(50%), and/or detention.